

**2008-2009 HIGHLIGHTS AND ACCOMPLISHMENTS**  
**WORKFORCE READINESS COMMITTEE (WRC)**  
**CAPITAL REGION HUMAN RESOURCE ASSOCIATION (CRHRA)**

**Committee Members:**

- Marjorie Adams, PHR (Chairperson)
- Debra Antonelli, SPHR
- Kerry Douglas-Duffy, PHR
- Rebekah Francis
- Ed Hallenbeck
- Christine Kister, PHR
- Stacey Lybrand, PHR
- Tracey Meek, SPHR
- Elizabeth Miller, PHR
- Judy Ray, SPHR
- Cathleen Smith, PHR

**Highlights and Accomplishments:**

**1. Pinnacle Award Nomination for Internship Grant:**

- Pinnacle Award nomination form submitted for the Internship Grant program and application for the SHRM “Enterprising Leadership Initiative”
- Did not receive a Pinnacle Award, but Internship Grant recognized at November’s SHRM Leadership Conference and information posted in Volunteer Leaders’ Resource Center - pages 117-118

**2. CRHRA Newsletter Articles Written by the WRC:**

- “Career Resources & Labor Market Trends: Just a Click Away”
- “Assisting Job Seekers at Job Fairs”
- “INTERNSHIPS – A great partnership!”
- “Members In Transition” Voucher System”
- “Additional Benefits for “Members In Transition”
- “Resume Critique – Saratoga Job Fair”
- “CRHRA Panelists Discuss Tomorrow’s Workforce”
- “CRHRA Assists Job Seekers”

**3. Job Fairs-WRC Provides Resume Critique & Job Search Tips:**

- Saratoga Job Fair on October 8, 2008 the Workforce Readiness Committee provided 10 volunteers to meet with job seekers one-on-one and give resume suggestions and offer job search advice. Over 100 attendees took advantage of the free service.

- Saratoga Job Fair on April 7, 2009 the Workforce Readiness Committee provided 16 volunteers and assisted over 140 job seekers.
- DOL-Dr. Martin Luther King, Jr. Job Fair on April 16, 2009 the Workforce Readiness Committee provided 14 volunteers to assist over 90 job seekers.
- DOL-Yellow Ribbon Job Fair on April 18, 2009 the Workforce Readiness Committee provided 5 volunteers to meet with returning National Guard Veterans and their families to assist with resume suggestions and offer job search advice to 35 attendees.

#### **4. WRC Provides Panel for Work Experience Coordinators Association:**

- The New York State Work Experience Coordinator's Association (WECA) held its fourth annual state conference at the Holiday Inn in Albany on March 20, 2009. CRHRA's Workforce Readiness Committee organized eight panelists to provide a discussion on preparing high school students to enter today's workforce. In attendance were over 50 high school teachers and counselors from across the state who listened to the panel's exchange of ideas on technical skills and soft skills.

#### **5. Voucher System for "Members in Transition":**

- WRC reintroduced the Voucher System to provide "free" meeting attendance for qualified CRHRA "active members" and established a voucher for "new members" to ensure networking opportunities for its unemployed members.

#### **6. WRC Assists Tomorrow's Workforce:**

- WRC provided an information booth on human resource and training and development careers for local high school and college students at Hudson Valley Community College's Career Day on April 28, 2009.

#### **7. WRC Members Attended Events Focused on Workforce Readiness Topics:**

- Working for Sustainability / September 10, 2008
- Workforce Coalition Summit / September 17, 2008
- Click Summit '08 / October 6, 2008
- DOL-Workforce Investment Board Meetings / Quarterly 2008-2009
- Building the Capital Region Economy Through Targeted Workforce Development / February 11, 2009
- Department of Labor's NYATEP Spring Conference / May 18-20, 2009